

HAMILTON SQUASH & TENNIS CLUB INCORPORATED

89<sup>TH</sup> ANNUAL GENERAL MEETING

6pm Wednesday 19<sup>th</sup> March 2025

HSTC CLUB ROOMS – 325 TRISTRAM STREET, HAMILTON

MINUTES

The meeting was called to order by the President, David Smart at 6:30pm

Present: 32 attendees as per the attached Attendees List.

Apologies: 8 Apologies received as per the attached Apologies List.

Minutes of the 88<sup>th</sup> Annual General Meeting:

The minutes of the 88<sup>th</sup> AGM were previously circulated by email to all members of the club. It was moved that the minutes be taken as read.

**Steve Toole / Tania Oleary  
Carried**

Matters Arising from the 88<sup>th</sup> Annual General Meeting:

There were no matters arising.

**Steve O'Tool / Rick Cartmill  
Carried**

Annual Presidents Report by David Smart

The President spoke to his report and moved that his Annual Report, having been made available to members be taken as read.

The Report as presented is attached.

**Jason Cargo / Barry Kavanaugh  
Carried**

Managers Report by Amy Sparks

It was moved that the Managers Report as presented, having been made available to members, be taken as read.

The Managers Report as presented is attached.

**Rick Cartmill / Stephen Veitch  
Carried**

#### Treasurers Report and Financial Statements by Andrea Brough

It was moved that the Treasurers Report and the Financial statements as presented, having been made available to members as required by the Club Constitution be taken as read.

The Treasurers Report and the Financial Statements as presented is attached.

Jason Cargo asked about the increase in subscriptions from last year and how that contributed to the financial growth of the Club. Andrea explained it helped us last year as there is an increase in gross margin.

Stephen Veitch asked if there was a Forecast for next year – Andrea advised we still need to keep the expenditure under control and try to get more grants into the Club for improvements as well as prioritise repairs & maintenance.

**Tania O’Leary / Barry Kavanaugh  
Carried**

#### Squash Report by Chris Petzer / Amy Sparks

Putting in his apologies the Squash Chair Chris Petzer was unable to attend the AGM so in his absence the squash report was written and read by Amy Sparks.

It was moved that the Squash Report as presented, having been made available to members be taken as read.

The Squash report as presented is attached.

**Jaimee Hunt / Paul Kennett  
Carried**

#### Tennis Report by Violet Skipper

Putting in her apologies, the Tennis Chari Violet Skipper was unable to attend the AGM so in her absence the tennis report was read by Amy Sparks.

It was moved that the Tennis Report as presented, having been made available to members, be taken as read.

The Tennis Report as presented is attached.

**Jason Cargo / Mary Gibson  
Carried**

Election of Officers:

Committee Members Standing Down:

- Chris Petzer, to be replaced by Tania O’Leary

Committee Members standing for re-election:

**Treasurer** Andrea Brough

**Tennis Chair** Violet Skipper

**Hayden Kuklinksi / Jason Cargo  
Carried**

Committee Nominations from the floor:

Committee Member Chris Petzer

Committee Member Stephen Veitch

Committee Member Steve O’Toole

Patron Ross Brazier

Honorary Solicitor To be appointed

Auditor Gener8 (who we have used previously)

**Paul Kennett / Rick Cartmill  
Carried**

Subscriptions for 2025/2026

Agreement to increase the subscriptions by 2.5% then change the amounts to a more rounded number i.e. \$420 becomes \$435 instead of \$430.50

**Paul Kennett / Barry Kavanaugh  
Carried**

General Business:

Amending the Constitution for the need to get an audit done every 4 years and a review of the accounts done every year. Suggest - getting a review every other year and completely removing the need for an audit.

Comments include:

Barry Kavanaugh said to remove the need for an audit, as is a waste of time and won’t pick up any fraud.

Steve Veitch asked about Fraud Management. It was explained this is the responsibility of the management committee plus the bank accounts have 2 signatures.

Tania O'Leary said that a review every other year should pick up anything suspicious.

Jason Cargo said it's very rare to get an audit this day and age. Reviews are more common, perhaps not every year or every other year, but definitely a review is required.

Doug Campbell asked about the incorporated societies act and our need to update the Constitution. He said there is no requirement for club to have an audit or a review, therefore the Club itself can decide to have one, both or neither of those things.

It was motioned to remove the need for an audit and review completely from the Constitution and if the Management Committee would like to get one done, they can approve it themselves.

**Doug Campbell / Barry Kavanaugh**  
**Passed by vote, unanimous**  
**Carried**

Reregistering under the Incorporated Societies Act 2022, including writing a new Constitution. We are working on this with Squash NZ and Tennis NZ and are aware this needs to be completed before April 2026.

Advising members that we are unable to get this underway until we receive the dual template from Squash NZ and Tennis NZ.

Jason Cargo advised that Waikato Tennis still need to complete their new Constitution and HSTC currently sits underneath them with affiliations.

**Jason Crago / Tania O'Leary**  
**Carried**

Increasing bar prices

More of a communication that the price of alcoholic drinks won't go up, but the price of non-alcoholic drinks has increased so that we can make more profit. The price of all drinks will increase during tournaments and for private functions.

Barry Kavanaugh said this didn't need to be discussed with members and was something that could be dealt with by the Management Committee then Paul Kennett said it would be nice for this information to be communicated to members beforehand.

**Steven Veitch / Rick Cartmill**  
**Carried**

Life Member Nominations - none received from the floor.

### Presentation of Awards

- Volunteer of the Year: Mark Cooney, Gary Cairns and Hayden Kuklinski.  
The Management Committee would like to recognise all your hard work and efforts around the Club.
- Twiggy (Hilton Hanna) Trophy for Individual Excellence by Club Member: Violet Skipper and her contribution to Tennis and the Club.  
Violet constantly has Tennis and the Club in her thoughts whenever she's organising a tournament or event and where she can, she's bringing (stealing) tournaments and events from other Clubs and to HSTC. Thank you Violet for your tenacious attitude for Tennis and HSTC.
- Squash in New Zealand Platinum award: Ryan Peters for his coaching of members and non-members.  
The office receives constant praise and positive feedback of you and what you're achieving with your coaching.
- We would also like to recognise and acknowledge Trevor Coulter who was an honoured life member who passed away November 2024.

**Rick Cartmill / Mary Gibson  
Carried**

### Other Business:

Asking for opinions from the floor regarding Tennis members wearing tags on their shoes to indicate they are actually members when on courts.

Paul Kennett said every member is responsible for the membership of the club, should be asking the question for the health of the club as the extra \$10 here and there could make a difference.

Mary Gibson isn't sure that it would work for Club Night but agreed that a system does need to be put in place.

It was mentioned about payments and if everyone paid at the same time of the year, that way we could track members better but Barry Kavanaugh said it's a bit impractical as 130 members pay by AP which is \$4000 a month as a regular income. There should be a review of paid members by the squash committee as the office doesn't always know who is a member and whose playing. This review should be done on a regular basis.

Paul Kennett raised the issue that in a past AGM it was motioned that the squash and tennis courts should be unavailable so that no sport is being played at the same time as the AGM. Previously AGM's started at 7pm so that members could play beforehand and then attend the AGM. Look to bring this back into effect.

Jason Crago explained that Waikato Tennis have all the same challenges of all the other clubs with finding it a lot tougher to get grants and even Grassroots wouldn't help with the roof repair, which was a wakeup call. There are lots of structures that are under pressure, so look after any sponsor and funder you can. Everyone needs to work hard, to develop and keep relationships. There are concerns on whether it's a growth sport or not as numbers have dropped away.

Pickleball is bringing new members and numbers and is a great way to offer something different to current and non-members.

Tania O'Leary brought up the Tennis Masters Tournament which is on same weekend on as HTSC A2 (1-3May). It will be a good opportunity to get tennis and squash members together and hopefully raise money on the Saturday night. She is away that weekend so is asking for people to help out.

MEETING CLOSED: 6.54pm



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**ATTENDEES**

1) David Smart	19) Stephen Veitch
2) Amy Sparks	20) Ryan Kavanaugh
3) Violet Skipper	21) Jamie Mace
4) Glenn Collins	22) Barry Kavanaugh
5) Chuck Bird	23) Jamie Rakich
6) Andrea Brough	24) Stephen O'Toole
7) Mark Cooney	25) Rick Cartmill
8) Noel Cunneen	26) Paul Kennett
9) Francis L'Hermitte	27) Mary Gibson
10) Jeff Hancock	28) Jason Cargo
11) Doug Campbell	29) Joy Palidha Kaewkom
12) Noel Guthrie	30) Tania O'Leary
13) Lynn Collins	31) Dave Werder
14) Theresa Horan	32) Anton Powell
15) Hayden Kuklinkski	
16) Gary Cairns	
17) Emily Liu	
18) Ross Brazier	



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**APOLOGIES**

1) Chris Petzer	19)
2) Dave Werder	20)
3) Craig Endres	21)
4) Don Matson	22)
5) Joan Dixon	23)
6) Helen Kenyon	24)
7) To-ze Garrinhas	25)
8) Violet Skipper	26)
9)	27)
10)	28)
11)	29)
12)	30)
13)	31)
14)	32)
15)	33)
16)	34)
17)	35)
18)	36)